

BOARD MINUTES

Bear River Recreation & Park District
Board of Directors - Regular Meeting
22431 Kingston Ln., Grass Valley, CA 95949
Wednesday, January 29, 2025, at 4:30 pm

1. Call to Order:

at 4:30 pm by Chairperson Lee. Directors present: Mathias, Downs. Staff present: Newberry, Brown via phone.

2. Introduction:

Guest in attendance: Sandy Jacobson

3. Approval of Agenda or Correction of Agenda:

Downs moved to approve December 2024 minutes, second by Mathias. All in favor.

Downs moved to approve January 2025 Agenda, second by Mathias. All in favor.

4. Approval of Consent Items: None

5. Approve of Financials:

Downs moved to approve December 2024 Financials second by Mathias. All in favor.

Downs moved to approve December 2024 Check Detail, second by Mathias. All in favor.

6. Public comment: None

7. Correspondence: None

8. Program Manager Report: Newberry reported:

Success with winter soccer clinic that hosted 41 participants, a 3 hour per day/4 day clinic ages 8-12.

YDL games began December 11th with 229 BRRPD participants.

Upcoming programs:

Summer camp details will need to be finalized for staffing.

Gerster would like to teach another dance clinic at Alta Sierra.

Cook will run a spring break soccer clinic.

Cook would like open discussion on starting a spring soccer league.

LAX would like to run a spring clinic.

9. General Manager Report: Brown reported:

Upcoming February meeting with SCI to review actual financials for the Engineers Report.

Upcoming February meeting with NJUHSD to discuss pool contract, MOU and invoice discrepancies from 2023 & 2024.

10. Committee Reporting: Safety Report Oddo reported in documentation for December 2024:

Parent emailed Brown to report injury during flag football practice on turf field 12/11/24 6:30pm.

Parent declined discussing the matter with GM Brown. Brown reported to CAPRI.

Cascade Crossing fence east of Higgins Pond damaged by fallen tree. BYLT cleared debris from sidewalk. Fence repair pending materials.

11. Old Business: None

12. New Business:

- a) Mathias moved to approve Cascade Xfer \$2315.60 for slide replacement, second by Downs. All in favor
- b) Downs moved to approve Cascade Xfer \$7265.45 for Q2 Expenses, second by Mathias. All in favor.
- c) Downs moved to approve the adoption as written IIPP BRRPD Policy as an appendix, second by Mathias. All in favor.
- d) Downs moved to approve the adoption as written Covid19 BRRPD Policy as an appendix, second by Mathias. All in favor.
- e) Downs moved to approve the adoption as written PPE BRRPD Policy as an appendix, second by Mathias. All in favor.
- f) Lee recommends not adopting PTO for employees due to budget constraints. The Board has decided there should be no overtime and/or comp time due to the fiscal impact on the budget.
- g) Mathias moved to approve Cascade Xfer \$17031.01 for BYLT 2024 expenses, second by Downs. All in favor.
- h) Jacobson presents mid year budget to board. Jacobson recommends the pool use is not in the budget. Jacobson recommends revising the mid year budget by February 15th.

Lee motioned authorization of Program Supervisor position to work February 1-15 2025. Connor Brown will fill position. Lee recommends following personnel format in hiring. Downs moved to approve Program Supervisor position, second by Mathias. All in favor. Brown recommends board member assistance when office staff can not be on campus during Saturday programs.

Lee recommends the Personnel Committee meet to review financial cutbacks including office staff hours.

Lee recommends office staff work in office, not remotely.

Lee recommends no overtime nor comp time be accumulated.

Lee recommends office staff work 4 days/week and flex time to be on campus during Saturday programs utilizing split shifts beginning February 2, 2025.

Lee recommends revising employee compensation.

Lee recommends office staff work 32 hours/week beginning February 2, 2025.

Lee recommends office staff take 2 weeks off during summer.

Board unanimously directs there will not be summer camp.

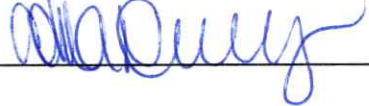
Board recommends short term summer programs.

13. Announcements:

Next board meeting February 26, 2025 4:30pm

Regular Board meeting adjourned at 5:57pm

Respectfully submitted by Adina Newberry 31, January 2025.



Approved by Board of Directors on 2/10/2025



Jessica Lee, Chairperson