

**Bear River Park and Recreation District
SPECIAL MEETING OF THE BOARD OF DIRECTORS**

Wednesday, March 5, 2025- 4:30 PM.

Office Board Room: 22431 Kingston Lane, Grass Valley, CA 95949

BOARD MEETING WILL BE HELD in person.

Board of Directors: Jessica Lee, Chair; Ed Downs, Vice Chair, Directors: Tanner Mathias, Cynthia Latimer

General Manager: Miranda Brown

Board Clerk: Adina Newberry

ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE DISTRICT BOARD ON A MATTER ON THE AGENDA: After receiving recognition from the Chair, please give your name, address, and the name of the organization you represent (if applicable) & state your comments or questions clearly. In order that all interested parties may have an opportunity to speak, please limit your comments to the specific matter under discussion. Time limits shall be at the Chair's discretion. An interpreter for the deaf or hearing impaired will be made available for this meeting upon 72 hours' notice to the Bear River Recreation and Park District Office; 268-7275.

THE DISTRICT BOARD OF DIRECTORS MAY ACT UPON ALL ITEMS ON THE CONSENT AND ACTION PORTIONS OF THE AGENDA.

1. **Call to Order**
 - a. **Pledge of Allegiance**
2. **Introductions**
 - a. **All guests in attendance**
3. **Approval of 2025 February Agenda and 2025 January Minutes**
4. **Approval of Consent Items**

Approval of time off request form (see attached)
Temporary Hiring for a lifeguard for 18 hours to work with SONC, SONC will pay for the wages/benefits of the lifeguard March 10-May 7th. They will be invoiced.
5. **Approval of Financials**

2025 January Financials P&L and Balance Sheet
2025 January check disbursement
6. **Public Comment**
7. **Correspondence**

Statement of facts send to Elections and BOS
8. **BRRPD Program Managers Report**

Opening registration in March for Spring Break Soccer Clinic, Soccer League and Co-ed Volleyball.
Lacrosse clinic over Spring Break
Revisit Camp BR and part-time Program Supervisor to run
9. **BRRPD General Managers Report**

LAFCO Request for Nomination
BRLL Field Usage MOU
Form 700 due April 1
10. **Committee Reporting**

Safety Committee report: January 2025

Turf:
6x6" indentation on turf field east edge. Added media to level.
Installed solar light for wood steps to the parking lot.
Outdoor plug not working-BRLL has the power shut off to the switch

CC:
BYLT repaired fence 1/25/25.
Obtaining bids to fix the pathway in the park
11. **Old Business**

Short term summer programs

Mid Year Budget

Personnel Committee meeting to review financial cutbacks and the hours of staff

Employee compensation

2 weeks off in summer

12. New Business

Approval of Program Supervisor to work no more than 8 hours on March 8th

Approval to terminate the position of Program Supervisor effective March 9th

Approval of Time Off Request Sheet

13. Announcements

END REGULAR SESSION

PUBLIC COMMENT: MEMBERS of the public may make comments at this time on any items not appearing on the agenda that are of interest to the public and are within the jurisdiction of the Commission, provided that no action shall be taken unless otherwise authorized by Section 54954.2 of the Ralph M. Brown Act.

*******CLOSED SESSION*******

Next regularly scheduled meeting is Wednesday, March 26, 2025 4:30 pm.

BEAR RIVER RECREATION & PARK DISTRICT

MAIL: 10042 Wolf Road, Suite B #11 Grass Valley, CA 95949

OFFICE: 22431 Kingston Lane Room 8, Grass Valley CA, 95949

Phone: 530. 268. 7275 Email: managerbrrpd@gmail.com : www.brrpd.org